



VOLUNTEER APPLICATION

Cat Haven is a non-profit rescue and placement organization for homeless cats and kittens in the Baton Rouge area. We are an exclusively volunteer organization and could use your help! The organization's mission is to help reduce the pet overpopulation crisis in the Baton Rouge area by advocating routine spaying and neutering, by sheltering and providing care for rescued cats and kittens until permanent homes can be found, and by educating the community to foster an understanding of responsible pet ownership.

As a volunteer for Cat Haven, you can have a direct impact on the lives of homeless and needy cats and kittens in our care. Please carefully review the brief descriptions of the available volunteer opportunities, and select those of interest to you. Cat Haven representatives will provide instructions and training prior to your volunteer participation.

You may return your completed application during Adoption Events, mail it to P.O. Box 86231, Baton Rouge, LA 70879, or visit our website at www.cathaven.org. If you have any questions about the application, please call 346-4238.

Name: _____

Mailing Address: _____

Email: _____

Day Time Phone: _____ Evening Phone: _____

What is the best time to reach you? _____

Which method would you prefer a Cat Haven representative use to contact you? _____

Do you have any experience working with cats or other animals? (Include pets you may have now or have had in the past) Please give us a description below of the type of animal and experience:

Special skills, talents or interests: _____

Are you volunteering as part of a "community service" obligation? If so, how many hours are you required to serve? _____

On average, how many hours each month might you have available to help Cat Haven? _____

What days of the week might be better for you to work? Please list possible days of the week and times (you will not be held to this schedule, it is just to give our coordinators a better picture of your availability). _____

Please check off volunteer activities you would be interested in learning more about:

_____ **Adoption Day Volunteer** – Greet prospective adopters, take care of cats and kittens, set up and take down cages, clean cages and litter boxes, assist with adoptions and clean equipment. (1-6 hours/week)

_____ **Foster Care** – Give needed indoor temporary home, love and nurturing to abandoned and rescued cats. Food, supplies and medical expenses are paid by Cat Haven. Foster parents will be required to bring their foster cats to/from vet appointments and Pet Adoption Days.

_____ **Phone Duty** – Respond to messages left on the Cat Haven phone line, screen calls for cat coordinator, follow up and answer general feline questions. Instructions are given regarding how to handle specific questions, issues and situations. (1-2 hours/week)

_____ **PetsMart Adoption Center Cleaning** – Clean cages, replenish food & water, provide attention and play time for cats kept in the center during the week. (1 hour/week)

_____ **Feral Cat Management** – Assist in the trapping, transportation to veterinarian for spay/neuter and release of feral cats.

_____ **Spay/Neuter Advocacy** – Promote community awareness of the cat overpopulation crisis in our area, and advocate the spaying and neutering of cats to help reduce this crisis; develop and implement strategies to promote spay/neuter awareness in the community.

_____ **Fundraising** – Raise funds to cover financial obligations and assist in the execution of fundraising projects.

_____ **Communications/Community Outreach** – Develop and implement programs for continuous education of the public on matters related to the Cat Haven mission; prepare and distribute Public Service Announcements (PSAs) and press releases, deal with print/TV/radio media, and assist with the distribution of Cat Haven newsletters and brochures.

As a Cat Haven Volunteer, I agree to participate in training, acquaint myself with Cat Haven’s policies and procedures, and to abide by them at all times. I am aware of the risks associated with this volunteer activity, and I agree that Cat Haven will not be responsible for any injury or damage to my person or property while I am engaged in volunteer duties for Cat Haven. I understand that Cat Haven may discontinue my volunteer services at any time for any reason.

Volunteer Signature: _____ Date: _____

Signature of Guardian (if under 18 years of age): _____

***Cat Haven, Inc. * P.O. Box 86231 Baton Rouge, LA 70879 * www.cathaven.org *
* (225) 346-4238 ***